

GUIDELINES FOR THE CAREER RESEARCH PROJECT HANDOUT

PART ONE: WRITTEN

PAGE 1 – TITLE PAGE

1. Name of occupation
2. Your name
3. Several pictures related to this occupation

PAGE 2 – CAREER INFORMATION PAGE

1. You will find the information for this project on the California CareerZone website at www.cacareerzone.org.
2. On the homepage, place the cursor on the word “Explore” on the top of the page.
3. Scroll down to “All Occupations” and click.
4. In the right corner is the “Search” box, type in your job title and select return. If no results are returned, modify the job title you entered into the search box.
5. Click on the occupation that most closely matches your desired career title.
6. This will take you to a page where you can read in detail about your career choice and gather the information you need for page two of your report.
7. Title this page: “Aspects About My Career”
 - About the Job (In your own words, write down what someone in this job does).
 - It Is Also Called (List three other job titles that relate to your career).
 - What They Do (Read the many activities listed and choose three that interest you the most).
 - Education Required (This is the schooling needed after high school to be ready for this job; list it).
 - Wages (This is how much money you could be earning a year in this job).

- Common College Majors (If you need additional schooling after high school for this job, this category lists the things you could be studying; read all the areas of study and choose one that looks the most interesting).

PAGE 3 – COST OF COLLEGE AND PERSONAL OBSERVATIONS PAGE, Part 1

1. You will find the information for the top of this page on the California CareerZone website.
2. On the homepage, place the cursor on the word “Decide” at the top of the page. Scroll down to “The Cost of College” and click.
3. When the next page appears, click on “Get Started.”
4. In the textbox, type in your occupation title and click on “Find.”
5. If more than one title appears, scroll to the one that is closest to your career choice and click on it.
6. Scroll to the bottom of the page and click on “Choose a College.”
7. A list of colleges will appear; choose one and click on it (you might ask your school counselor or instructor which colleges are California public colleges and are near where you live).
8. “Cost of College Results” page will appear and will list the name of the college you chose on the first line and the required tuition for your program in the Education Costs textbox. If the college you choose does not have tuition information, the Education Costs textbox will be blank.
9. Title the top of this page – COST OF COLLEGE
 - List the name of the first college you chose and the annual tuition.
 - List the name of the second college you chose and the annual tuition.

PAGE 3 – COST OF COLLEGE AND PERSONAL OBSERVATIONS PAGE, Part 2

1. Title the middle of the page – MY OBSERVATIONS.
2. This is where you get to share what you have learned about the occupation you chose to research for this project.
3. What new information did you learn about the career you researched?
4. Do you see yourself in this job in 15 years? Why or why not?
5. Is there anything else you would like to share about doing this project?

PART TWO: ORAL PRESENTATION

Interview a person who has the job/career you are researching, or in similar career. You will be sharing this information with the class as an oral presentation. Ask the person you are interviewing the following questions and take notes on his/her answers:

1. Why did you choose this job/career?
2. What do you do in a typical day (*Job Responsibilities*)?
3. What education and/or training did you need for this job/career?
4. How long have you been working in this job/career?
5. What do you like best about your job/career?
6. What do you like least about your job/career?
7. What advice would you give me right now knowing that I am interested in a job/career like yours?

Dress in clothes that appropriately represent your chosen career or job as you give your presentation to the class from the notes you took on your interview.

Create a collage of pictures and clippings to be displayed on poster paper during your oral presentation. The pictures are to show people working in the career field you chose to research.

INSTRUCTOR NOTES FOR THE CAREER RESEARCH PROJECT

I. Introduction to the subject:

This research project will start you thinking about specifics in a career. You will be using the Internet to do an in-depth study on a career that you are interested in. You will be looking at the job description, the activities that relate to that job, the education required, and the salary paid for doing the work. In addition, you will be interviewing someone who works in that field and sharing your information with the class.

II. Closing statements:

This career research project is one of the most important projects you have done this year. The information you gained can be used to make course and activity selections when updating your Course Planning Worksheet. You are planning your future now!

III. COLLECTING RESULTS DATA:

Process Data: Number of students who completed the research project.

Perception Data - Survey

I feel the information I gained doing the Career Research Project was (Very Helpful, Helpful, Somewhat Helpful) as I think about my future plans (short-term data).